

### WEST HILLS COMMUNITY COLLEGE DISTRICT Board of Trustees

9900 Cody Street Coalinga, CA 93210 (559) 934-2100

#### MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD

October 25, 2005

CALL TO ORDER / OPEN SESSION

President McKean called the meeting of the Board of Trustees to order at 3:01 p.m.

Board members present: Board members absent:

Mark McKean Steve Cantu Jack Minnite Edna Ivans

Nina Oxborrow Pedro Jurado, Student Trustee Jeff Levinson

#### Administrators present:

Bill Henry

Frank Gornick, Chancellor

Ken Stoppenbrink, Vice Chancellor of Business Services

Anthony Tricoli, President, West Hills College Coalinga

Don Warkentin, President, West Hills College Lemoore

Susan Kincade, Dean of Learning Resources

Dave Bolt, Dean of Educational Services, West Hills College Lemoore

Carlos Diniz, Interim Dean of Student Learning, West Hills College Coalinga

Jose Lopez, Dean of Students, West Hills College Lemoore

Larry Rathbun, Associate Dean of Student Learning, West Hills College Coalinga

Eliseo Gamino, Associate Dean of Student Learning, North District Center, Firebaugh

Keven Backman, Director of Human Resources

Frances Squire, Director of Marketing

#### **Introduction of Guests**

Frances Squire, Director of Marketing, introduced the following guests: Mr. Mike Jaurena, community member.

#### **Public Comments**

Mr. Mike Jaurena stated that he is a long-time resident of Coalinga and his family roots go back to 1911. He is a graduate of Coalinga High School, West Hills College and Cal

Poly and his name is on the ballot as a candidate for the West Hills Community College District Board of Trustees. Mr. Jaurena stated that he put his name on the ballot in support of Trustee Nina Oxborrow. He stated that he wants to keep the focus on the students and the faculty. He expressed his thanks to Dr. Frank Gornick for rebuilding the college. He stated that sometimes people lose focus and personal agendas get in the way. The college is here to bring communities together to educate youth and personal agendas can become counter-productive. Mr. Jaurena stated that Coalinga is a quality community and his opinion is that there are three blind mice on the Board that will blindly support issues that are not in the best interest of the district. He stated that the Chancellor and everybody else works for the Board and that they should understand what they are trying to do. Mr. Jaurena stated that he has willfully come back and wants to be a part of the community and college. He stated that financial responsibility is also a responsibility of the Board and retreats and three-day excursions sicken him. He stated that one of the meals the district pays for at these functions can help the athletes. Mr. Jaurena stated that Trustee Oxborrow is a quality board member and he respects her and others that keep an open ear on the Board. He encouraged everyone to listen and stated that the message is clear: Cut the personal agenda, focus on students and faculty, and get back to dollars spent. Mr. Jaurena stated that he withdraws his nomination and fully supports Trustee Oxborrow. He thanked the Board of Trustees for their time and thanked Dr. Gornick for the improvements to West Hills College.

President McKean thanked Mr. Jaurena for his comments and stated that the Board accepts supporters with open arms.

Mr. Eliseo Gamino, Associate Dean of Student Learning at the North District Center, Firebaugh, publicly recognized the staff at the North District Center that have stepped up to the plate to revive the campus life in Firebaugh. He recognized Alicia Rocha and Juan Rubio in Firebaugh, and Jessica Jimenez in Coalinga for the Hurricane Katrina relief efforts. He stated that he is proud of the work being done. Mr. Gamino reported on the Day of the Dead ceremony being planned in Firebaugh and a Day of the Dead display celebration at West Hills College Lemoore. He also reported that the CAMP club in Coalinga is organizing a Halloween dance.

Ms. Ana Leon, Site Supervisor for the Avenal Child Development Center, distributed invitations for the November 1<sup>st</sup> dedication ceremony of the expansion of the Avenal Child Development Center. She reported that the expansion was opened on October 3<sup>rd</sup> and they are almost up to full ratio. The staff is excited about the expansion of the center.

# REPORTS FROM ORGANIZATIONS / COLLEGES / DISTRICT OFFICE

<u>Academic Senate Report</u> – Ms. Anita Bart, Academic Senate President for West Hills College Coalinga, thanked Dr. Gornick and the Board for allowing her to present the Academic Senate's recommendations at this meeting. She stated that they have learned

many things about becoming a two-college district. In order to be represented as such, they need to begin acting as such and do what they feel is in the best interest of student learning on the campus. Ms. Bart reported that the Senate has approved the academic honesty policy and it has been forwarded to the next group of committees for review and approval. They have also passed tenure review; Board Policy and Administrative Procedure 3310, Records Retention and Destruction; Administrative Procedure 3420, Equal Employment Opportunity; Board Policy and Administrative Procedure 3517, Incident Reporting; and Board Policy 7347, Transitional Duty Program. Ms. Bart distributed copies of Board Policy 2431, Delegation of Authority to College Presidents and reviewed the changes that the Senate is recommending. Dr. Gornick questioned Note b. and asked Ms. Bart to elaborate her understanding between the Board of Directors and the Presidents regarding decision making. Ms. Bart responded that the Senate wants to see the flow with regard to what occurs after the Chancellor receives the recommendations. Trustee Minnite questioned the timeline and Ms. Bart responded that it will be filtered through the College President. Ms. Bart stated that the Senate would like to see the revised job descriptions for the Chancellor and College Presidents which clarify the responsibilities and have these job descriptions included with the Board Policy. Dr. Gornick questioned if Ms. Bart received the job descriptions that were sent to her. Ms. Bart responded in the affirmative and stated that they were created when we were a single college district. She stated that the Senate feels it is a Board responsibility to revise the job descriptions so the Senate has made no recommendation. President McKean questioned the timeliness of back and forth approvals on the policy. He commented that we are still a small district and one thing to our credit is the reaction time to needs and wants. If we don't keep a short reaction time it will make us ineffective. Trustee Minnite commented that what is being presented today is the beginning of what we can do. Trustee Oxborrow commented that the concept of a multi-college district and the establishment of a Chancellor position was all new to us and now we are trying to do it right for accreditation. Dr. Gornick summarized the conversation stating that he will provide updated job descriptions to Ms. Bart. This will make the process move more quickly. Dr. Tricoli commented that the process of working on the job descriptions has already begun. Mr. Keven Backman commented that the job descriptions of other institutions are being reviewed. He stated that he would recommend that we not imbed the job descriptions in the Board policy, but just outline the roles and responsibilities. Trustee Minnite questioned which districts are being looked at and Mr. Backman responded that he has been looking at Foothill DeAnza and the recommendations from the Community College League job description service.

With regard to Administrative Procedure 6225, Resource Allocation, Ms. Bart reported that the Senate voted to recommend the passing with some changes. She distributed a revised procedure and explained the changes to the Board. Trustee Henry questioned the meaning of base allocation and it was explained that this means prior year. Trustee Minnite questioned if the initial proposal on the allocation model was based on FTE or something else. Dr. Gornick responded that the base model is based on the prior year's

allocation. Ms. Bart commented that the Senate's main concern with the procedure was in the Allocation Fundamentals section, item 1.b., and the allocation being based on a goal. She commented on the college being penalized if they cannot reach the goal. Dr. Tricoli suggested that the allocated be based on FTE growth and retention. Dr. Gornick commented that one of the goals of the strategic plan is the achieving of the FTE allocation. Trustee Henry stated that the Board is listening to the Senate's views on these things and that they are discussing how the Board may want to change these things versus how they want their input incorporated. President McKean stated that the discussion is good. Dr. Gornick responded that it is good for a number of reasons. He stated that the accreditation team wanted us to receive the input and discuss it. Ms. Bart commented that she understands that this is not the only proposal the Board will receive and the Senate's purpose is to make recommendations on what is best for Coalinga and its students, student learning and faculty. Trustee Levinson commented that this dialogue is satisfying the accreditation recommendation and the Board is participating in the decision-making process. Ms. Bart continued to explain the changes and commented on the distribution of growth income. She stated that the Senate wants growth distributed equally between the colleges. Discussion took place regarding grant writing. Ms. Bart stated that the Coalinga Academic Senate wants separate grant writers on each campus. Trustee Henry stated that he has difficulty with the growth issue and the equal splitting of funds. Trustee Levinson questioned if this has been discussed with Lemoore. Ms. Bart responded that it has and there are some areas on which they did not agree. Trustee Henry commented that the Board has to make decisions based on what is most important for the District as a whole.

Ms. Bart also distributed a resolution in the matter of decentralization of West Hills College District Services. She stated that the resolution came about as a combination of going through the resource allocation process and the accreditation process. She stated that we need to start acting like two independent colleges and determine what can be accomplished at the college level to better meet the needs of the students.

Dr. Gornick summarized the conversations, stating that the Senate owes the District a redline copy of the changes they have made to the allocation procedure and the District owes the Senate job descriptions for the Chancellor and College Presidents.

Discussion took place regarding the Senate's resolution and Trustee Oxborrow questioned if the resolution will be beneficial in providing autonomy for the District and colleges. Dr. Gornick stated that it is beneficial in the communication process to receive the recommendations through the various groups. He stated that this is the kind of approach that allows us to have the communication. Ms. Bart stated that we are not just trying to satisfy the accreditation process but also the learning process of the college and the things that are occurring. She stated that we need to start acting as two separate colleges and work on what is best for our colleges, students and faculty. Trustee Henry commented on the district office and achieving economies of scale and stated that the Board needs to take into consideration the district as a whole.

Dr. Tricoli stated that there has been good communication with the faculty. Dr. Gornick commented on the process at the colleges and reported that the faculty have already made recommendations to their President on what they want for next year.

Ms. Faye Mendenhall commented in her capacity as an individual faculty member and stated that the faculty now receive all of the information through their various committees and are very much aware of all that is going on and is discussed. They submit their input too and are worried about both colleges getting accredited. Ms. Mendenhall stated that the faculty felt like they needed to jump in and show the things that have happened and this is their chance to help out and make some changes at all levels. Dr. Gornick commented on the discussion at the study session regarding the program review process for district staff and stated that we are not too far off. From the accreditation point of view, they want to see a process that shows if centralization or decentralization is beneficial to the colleges and the district. Dr. Gornick stated that he thinks we are on a parallel process and the Accrediting Commission wants us to be deliberative in our decisions. The program review process allows for this. Ms. Bart commented that the faculty think we are behind schedule on these things. Trustee Minnite questioned the timeline for the district's program review. Dr. Gornick responded that it follows a similar pattern as the colleges and is a three- to four-year process with some reviews occurring each year.

Ms. Sarah Shepard stated that the faculty are looking at what the accreditation team is looking for and, specifically, how it is going to get done; if it meets the needs of the colleges; and if a process is being followed to make sure that it is happening. She stated that a lot of dialogue is occurring at the college level. Trustee Minnite questioned the program review timeline again and where we are with a response to all of this. Dr. Gornick responded that he would like for the Board to review and consider all of the recommendations made by the Academic Senate and the various college groups at the November 15<sup>th</sup> Board meeting. Upon the Board's consideration of these items, the action will be reported back to the Academic Senates and the colleges with regard to the Board's decision and rationale. Trustee Henry stated that he wants the dialogue and ideas to improve the institution and not just satisfy the accreditation recommendations. Trustee Minnite commented that one of the accreditation recommendations addresses training for the Board of Trustees and Chancellor. Dr. Gornick stated that he is arranging for this to occur on December 6<sup>th</sup> at 10:00 a.m.

Mr. David Rengh, Academic Senate President for West Hills College Lemoore, was not present to report at this time.

<u>WHCFA Report</u> – Ms. Faye Mendenhall, WHCFA Representative, reported that the faculty association will be holding elections on Wednesday and Thursday of this week. She expressed her thanks to those who have held their positions for quite a while. Ms. Mendenhall also thanked the Chancellor's Executive Cabinet and the Board of Trustees

for lottery funds. She reported that the Deans will be talking to all departments and asking for requests. She stated that this is good news to hear from a faculty point of view.

<u>CSEA Report</u> - Mr. Tony Garcia, CSEA President, was not present to report at this time.

<u>ASB Report</u> – Mr. Pedro Jurado, Associated Student Body President, WHC Coalinga, was not present to report at this time.

West Hills College Coalinga and North District Center, Firebaugh – Dr. Anthony Tricoli, President, distributed a college activities report and briefly commented on recent and upcoming events. Dr. Tricoli reported that he has recently attended many service club and city council meetings to provide information on Measure B.

<u>West Hills College Lemoore</u> – Mr. Don Warkentin, President, distributed a college activities report and briefly commented on recent and upcoming events. A demographic report was also distributed and Mr. Warkentin explained that this information is part of the accreditation self study. Dr. Gornick reported that the figures are similar for West Hills College Coalinga.

<u>Chancellor's Report</u> – Dr. Frank Gornick, Chancellor, complimented Dr. Tricoli and his staff for a great Hall of Fame event. In particular, Dr. Gornick thanked the Hall of Fame committee for recognizing Nick and Edna Ivans for their contributions. He also thanked the Academic Senate Presidents and all who are working on reviewing the resource allocation procedure. He stated that it is good to see how things have evolved.

President McKean announced that it has been requested that item FS-16, consideration of the District's application for exemption from the 50% law, be pulled from the agenda. Trustee Levinson made a motion to pull this item as we have met the law and do not need to take any action. The motion was seconded by Trustee Henry and carried unanimously. Ms. Mendenhall questioned if the item is for fiscal year 2004-2005. It was reported that this is correct.

# CONSENT AGENDA

The following consent agenda items were approved on a motion by Trustee Levinson, seconded by Trustee Henry, and carried unanimously:

- CA-15 <u>Minutes</u> The minutes of the September 27, 2005 and October 11, 2005 Board meetings were approved as submitted.
- CA-16 Warrants The warrants were approved as submitted.

- CA-17 Quarterly Financial Status Report, 311Q The Quarterly Financial Status Report, 311Q, for the quarter ending September 30, 2005 was approved as submitted.
- CA-18 <u>Acceptance of Donations</u> The following donations for the West Hills College Lemoore Soccer field project were accepted:
  - Surveying work (donated by Espinosa) \$2,292
  - Scarify and compaction (donated by Double O Ranch) \$149,540.25
  - Fine grading (donated by Double O Ranch) \$166,850
  - Use of grading equipment (donated by Double O Ranch) \$20,515
- CA-19 <u>Personnel Transactions</u> The list of personnel transactions (as included with the official minutes) was approved as submitted.

### CHANCELLOR'S OFFICE

CO-9 Resolution – Authorizing Submittal of Application – Dr. Larry Rathbun explained that this resolution is needed in order to submit an application for a tire disposal grant. He reported that \$1.65 million is available. \$10 will be paid for every tire that is taken out of circulation. The tires will then be mixed with asphalt and used for roads.

The resolution in the matter of authorizing submittal of a grant application to the California Integrated Waste Management Board was adopted on a motion by Trustee Oxborrow, seconded by Trustee Levinson, and carried unanimously.

CO-10

Board Policy and Administrative Procedure 3250, District Strategic

Planning – Dr. Gornick explained that the proposed policy and procedure coincide with the study session discussions held earlier today. He briefly reviewed the policy and procedure. Trustee Oxborrow questioned community participation. Dr. Gornick reported that this will be added to the procedure before final consideration is requested. Trustee Levinson stated that he thinks the language in the procedure is weak and that there should be at least one or two Board members on the Strategic Planning Committee.

This item is presented for a first reading at this time. Approval will be requested at a later date.

## FISCAL SERVICES

- FS-15 <u>Fiscal Services Report</u> Mr. Ken Stoppenbrink distributed the budget status report and briefly discussed the status of the budget expenses and revenues. He reported that we are 25% through the fiscal year and revenues and expenses look good.
- **FS-16** Application for Exemption This item was removed from the agenda as per action taken by the Board of Trustees (see page 6).
- FS-17 <u>Changes to Restricted Fund Budget</u> Mr. Stoppenbrink reported that we have received budget adjustments from the Chancellor's Office.

The following changes to the 2005-2006 restricted fund budget were approved on a motion by Trustee Levinson, seconded by Trustee Henry, and carried unanimously:

- Lottery Increase of \$69,175
- EOPS Increase of \$5,532
- CARE Increase of \$3,141
- Matriculation Increase of \$2,286

# PERSONNEL SERVICES

- PS-5 Adjunct Faculty Salary Schedule The changes to the adjunct faculty salary schedule were approved on a motion by Trustee Henry, seconded by Trustee Minnite, and carried unanimously.
- PS-6 New Position Dr. Tricoli reported that West Hills College Coalinga is looking at filling an outreach counselor position to work with the rest of the counseling staff and Deans to develop outreach plans and activities to recruit new students.

The new Outreach Counselor position was approved on a motion by Trustee Minnite, seconded by Trustee Henry, and carried unanimously.

# BOARD REPORTS / COMMENTS / REQUESTS AND ANNOUNCEMENTS

Trustee Minnite stated that he is thoroughly pleased with where we are today. He stated that the Academic Senate presentation was informative, appreciated and very educational. He thanked his fellow Board members for seeing things through and thanked Dr. Gornick for his persistence for the district.

Trustee Oxborrow stated that she enjoyed the process with strategic planning and it is one of the best things she has attended in a while. She stated that it was a good opportunity to discuss things in the open. Trustee Oxborrow thanked everyone for their presentations, time and efforts.

Trustee Henry expressed his thanks to the Coalinga Academic Senate for their quality input. He stated that it demonstrates a reflection of good work.

Trustee Levinson thanked the Academic Senate for their work. He stated that Mike Graham, adjunct faculty and soccer coach for West Hills College Lemoore, should be commended for his work.

President McKean thanked everyone for the good conversation. He expressed his congratulations to Nick and Edna Ivans for their Hall of Fame recognition honor and stated that the evening was very enjoyable and interesting.

President McKean announced that the next Board meeting is scheduled for November 15, 2005.

### CLOSED SESSION

The meeting was adjourned to closed session at 5:25 p.m.

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Existing Litigation (as per Government Code Section 54956.9(a)). Names of cases: West Hills Community College District v. Doucette, et al; CSEA v. West Hills Community College District; Wendy Paxton v. West Hills Community College District
- Discussion of land acquisition/disposition of property (as per Government Code Section 54956.8). Property: Coalinga, California; Lemoore, California; Firebaugh, California
- Conference with Labor Negotiators (as per Government Code Section 54957.6).
   Agency negotiator: Vice Chancellor of Business Services. Employee organization: CTA

# ADJOURNMENT

There being no further business before the Board of Trustees, the meeting was adjourned at 6:20 p.m.

Nina Oxborrow Clerk of the Board of Trustees

## **Personnel Transactions**

### 1. New Hires

			Salary		Effective	
Name	Title & Location	Schedule	Placement	Funding	Date	Additional Information
Abela, Brian	Chemistry Instructor	177-day	Range IV		8/11/05	Replacement for Bob Holmes; one
		contract	Step 5			year temporary contract
Alcantar, Linda	Child Development Center Assistant	19 hrs/week	Range 23	Grant	10/12/05	New position
	Avenal Child Development Center	12 mo/year	Step A			
Arelis, Juliette	Child Development Center Teacher	19 hrs/week	Range 40	Grant	9/14/05	Replacement for Amalia Ortiz
	West Hills College Lemoore	9 mo/year	Step A			
Arriola, Susan	Financial Aid Assistant	19 hrs/week	Range 33	Grant	10/13/05	Replacement for Jennifer Schmidt
	West Hills College Lemoore	12 mo/year	Step A			
Attles-Scott, Latisa	Child Development Center Assistant	19 hrs/week	Range 23	Grant	9/1/05	Replacement for Rebecca Stone
	West Hills College Lemoore	12 mo/year	Step A			
Cole, Donna	Tutor Coordinator	19 hrs/week	Range 42	District	9/22/05	New position
	West Hills College Lemoore	12 mo/year	Step A			
Isaac, Brenda	Child Development Center Assistant	19 hrs/week	Range 23	Grant	9/19/05	New position
	West Hills College coalinga	12 mo/year	Step A			·
Jula, Amber	Senior Secretary, Educational Srvcs.	40 hrs/week	Range 40	District	11/1/05	Replacement for Kristin Olivares
	West Hills College Lemoore	12 mo/year	Step A			
Macias, Luz	Student Services Assistant	40 hrs/week	Range 36	District	10/17/05	Replacement for Jan Young
	West Hills College Lemoore	12 mo/year	Step A			
Neer, Dave	PE/Biology Instructor/Coach	177-day	Range III		8/11/05	New position; one year temporary
		contract	Step 5			contract
Ramirez, Martha	Child Development Center Assistant	19 hrs/week	Range 23	Grant	10/5/05	New position
	Avenal Child Development Center	12 mo/year	Step A			
Rauh, Jennifer	Child Dev. Center Associate Teacher	19 hrs/week	Range 30	Grant	9/19/05	New position
	West Hills College Coalinga	12 mo/year	Step A			
Rizzo, Isaura	Child Dev. Center Associate Teacher	19 hrs/week	Range 30	Grant	10/6/05	New position
	West Hills College Coalinga	12 mo/year	Step A			
Solorio, Erika	Child Development Center Assistant	19 hrs/week	Range 23	Grant	9/28/05	New position
	Avenal Child Development Center	12 mo/year	Step A			
Sterling, Kurt	Biology Instructor	177-day	Range II		8/11/05	New position; one year temporary
		contract	Step 3			contract

2. Temporary Hires

			Salary		Effective	
Name	Title & Location	Schedule	Placement	Funding	Dates	Additional Information
Cardiel, Dora	Child Development Center Assistant	19 hrs/week	Range 23		11/1/05 -	
	North District Center, Firebaugh		Step A		12/31/05	
Hamlin, Rhonda	Child Development Center Teacher	19 hrs/week	Range 40		10/26/05 -	
	West Hills College Lemoore		Step A		6/30/06	

			Salary		Effective	
Name	Title & Location	Schedule	Placement	Funding	Dates	Additional Information
Murayama, Ranze	Child Development Center Assistant	19 hrs/week	Range 23	_	10/26/05 -	
	West Hills College Coalinga		Step A		12/31/05	
Nava, Veronica	Child Development Center Assistant	19 hrs/week	Range 23		11/1/05 —	
	North District Center, Firebaugh		Step A		12/31/05	
Sanchez, Jamie	Child Development Center Teacher	19 hrs/week	Range 40		10/26/05 -	
	West Hills College Lemoore		Step A		6/30/06	
Sanchez, Sarah	Child Development Center Assistant	19 hrs/week	Range 23		11/1/05 —	
	North District Center, Firebaugh		Step A		12/31/05	
Valdez, Veronica	Child Development Center Assistant	19 hrs/week	Range 23		11/1/05 —	
	North District Center, Firebaugh		Step A		12/31/05	

3. Changes in Assignment

			Effective	
Name	Current Assignment	Change	Date	Additional Information
Atkinson-Alston, Stephanie	Associate Dean of Educational Srvcs.	Dean of Educational Services	1/1/06	Reclassification / Reorganization / Title
	West Hills College Lemoore	West Hills College Lemoore		Change
	Range III, Step 2	Range II, Step 1		
Bolt, Dave	Dean of Educational Services	Vice President of Educational Srvcs.	1/1/06	Reclassification / Reorganization / Title
	West Hills College Lemoore	West Hills College Lemoore		Change
	Range II, Step 8	Range I, Step 8		
Gregory, Eleanor	Child Dev. Center Associate Teacher	Child Dev. Center Associate Teacher	10/3/05	New position; grant funded
	West Hills College Coalinga	West Hills College Coalinga		
	19 hrs/week, 12 mo/year	40 hrs/week, 12 mo/year		
Leon, Ana	Site Supervisor, Child Dev. Center	Site Supervisor/Even Start Coordinator	10/1/05	Grant funded; change made in order to
	Avenal Child Development Center	Avenal Child Development Center		replace Maricela Mares-Alatorre
	Range 14, Step A	Range 14/24, Step A/A		
Tario, Evelyn	Child Development Center Teacher	Child Development Center Teacher	9/19/05	New position; grant funded
	West Hills College Coalinga	West Hills College Coalinga		
	19 hrs/week, 9 mo/year	35 hrs/week, 9 mo/year		
Trevino, Dolores	Child Dev. Center Associate Teacher	Child Dev. Center Associate Teacher	9/19/05	New position; grant funded
	West Hills College Coalinga	West Hills College Coalinga		
	19 hrs/week, 12 mo/year	40 hrs/week, 12 mo/year		
Watts, Kathy	Site Supervisor, Child Dev. Center	Site Supervisor/Even Start Coordinator	10/1/05	Grant funded; change made in order to
	West Hills College Coalinga	West Hills College Coalinga		replace Maricela Mares-Alatorre
	Range 14, Step B	Range 14/24, Step B/A		
Young, Jan	Student Services Assistant	Student Services Technician	10/17/05	Replacement for Sue Silva
	West Hills College Lemoore	West Hills College Lemoore, NAS		

4. Resignations / Retirements / Releases During Probation / Terminations

_		Effective	
Name	Title & Location	Date	Additional Information
Aguilera, Alicia	Admissions and Records Assistant West Hills College Coalinga	9/6/05	Resignation

Name	Title & Location	Effective Date	Additional Information
Arevalo, Wendy	Marketing Assistant District Office	10/28/05	Resignation
Babbe, Valerie	Child Development Center Associate Teacher West Hills College Lemoore	10/21/05	Resignation
Baggs, Andrea	Child Development Center Associate Teacher West Hills College Lemoore	5/20/05	Resignation
Stumbaugh, Sheila	Psychiatric Technician Instructor West Hills College Coalinga	5/20/05	Resignation