



MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD

October 14, 2014



1. Call to Order / Open Session

President McKean called the meeting of the Board of Trustees to order at 10:43 am.

Board members present:

Mark McKean, President
Jack Minnite, Clerk
Jeff Levinson
Edna Ivans
Steve Cantu
Len Falter

Board members absent:

Nina Oxborrow, Vice President
Kimberlie Raulino, Student Trustee

Administrators present:

Frank Gornick, Chancellor
Ken Stoppenbrink, Deputy Chancellor
Stu Van Horn, Vice Chancellor of Educational Services and Workforce Development
Carole Goldsmith, President, West Hills College Coalinga
Don Warkentin, President, West Hills College Lemoore
Becky Cazares, Director of Human Resources
Dave Bolt, Vice President of Educational Services, West Hills College Lemoore
Stephanie Droker, Vice President of Educational Services, West Hills College Coalinga
Sandy McGlothlin, Vice President of Student Services, West Hills College Coalinga
Sylvia Dorsey-Robinson, Vice Pres. of Student Services, West Hills College Lemoore
Frances Squire, Executive Director of West Hills Community College Foundation
Keith Stearns, Associate Vice Chancellor of Academic and Information Services

A. Introduction of Guests

There were no guests introduced at this time.

B. Public Comments

There were no public comments made at this time.

2. Reports from Organizations / Colleges / District Office

A. Academic Senate Report – Mr. Jeff Wanderer, Academic Senate President for West Hills College Coalinga, was not present to report at this time.

Mr. Joel Rogers, Academic Senate President for West Hills College Lemoore, was not present to report at this time.

- B. WHCFA Report** – Mr. Ken Sowden, WHCFA President, was not present to report at this time.
- C. CSEA Report** – Mr. Keith Brock, CSEA President, was not present to report at this time.
- D. Student Trustee Report** – Ms. Kimberlie Raulino, Student Trustee, was not present to report at this time.
- E. West Hills College Coalinga and North District Center, Firebaugh** – Dr. Carole Goldsmith, President, reported that West Hills College Coalinga recently received an award from the American Cancer Society for hosting the annual Relay for Life event at their campus. She also commented on the Falcon Dedication event in the library held on October 1 commemorating the falcon sculpture donated in honor of Trustee Edna Ivans. Dr. Goldsmith acknowledged Ms. Stephanie Droker and the DQP (Degree Qualifications Profile) Team. She commented on the learning platform and how student success is measured, stating that more will be heard on this topic in the coming months. Dr. Goldsmith reported on a visit to the Farm of the Future by representatives from Vietnam. They are going to look at how they promote education in terms of the opportunities available at West Hills College. An award for participation in the C6 program was also shared. Dr. Goldsmith provided a brief update on accreditation, stating that Ms. Droker and the faculty leaders are on target. She expressed her thanks to Ms. Sandy McGlothlin for her work on the Student Equity Plan.
- F. West Hills College Lemoore** – Mr. Don Warkentin, President, discussed the college's progress on Associate Degrees for Transfer (ADT), explaining that there were some issues with the state Chancellor's Office process. He reported that West Hills College Lemoore now has ten degrees officially approved, with two more in progress. Mr. Warkentin commented on the upcoming strategic planning event focusing on high schools. He also discussed the Achieving the Dream project and focus groups for students. Mr. Warkentin reported that the soccer team is ranked number three in the state.

3. Consent Agenda

The following consent agenda items were approved on a motion by Trustee Minnite, seconded by Trustee Levinson, and carried on the following votes: Ayes: 6 (McKean, Minnite, Levinson, Ivans, Cantu, Falter); Noes: 0; Absent: 1 (Oxborrow); Abstain: 0

- A. Minutes** – The minutes of the September 22, 2014 regular meeting were approved.

B. Warrants – The warrants were approved as submitted.

C. Quarterly Financial Status Report, 311Q – The quarterly financial status report, 311Q, for the quarter ending September 30, 2014 was approved as submitted.

D. Declaration of Surplus Property – The list of equipment was declared as surplus.

E. Out of State Travel – The following request for out of state travel was approved:

- West Hills College Lemoore wrestling team to travel to Reno, Nevada for a tournament, October 31 – November 2, 2014

F. Personnel Transactions – The list of personnel transactions was approved as submitted.

4. Chancellor's Office

A. Chancellor's Report – Dr. Frank Gornick, Chancellor, reported that he, Dr. Stu Van Horn, and the College Presidents recently attended the RCCA Conference in Prescott, Arizona and made a presentation on the Essential Elements series. The conference focused on rural colleges. He reported that there are 23 states that are focusing on performance based funding for community colleges. The preliminary indication on the first three year study is that the needle doesn't move much. There are different definitions of performance based funding. Dr. Gornick discussed the upcoming breakfast meeting with ag leaders. He also introduced Dr. David East, Superintendent at Reef-Sunset Unified School District.

Dr. East briefly addressed the Board and stated he is looking forward to the partnership and common goal of providing education. He reported that there is a beginning cohort of freshmen students (58) in the Paramount ag academy. They are focused, intent, and excited to be college students. Trustee Cantu questioned the curriculum for the program and Dr. East commented on plant science. He stated that the biggest challenge is communicating and making sure everyone is on the same page. Trustee Ivans questioned block scheduling and Dr. East responded that this is a big change for the high school. Classes are a little longer and the students are getting used to it. Dr. Gornick commented on the tablet initiative that has been implemented as well. He stated that our goal is to work together on the lease-lease back concept and get the project in Avenal going. The work is scheduled to be done over the summer of 2015 and the facility will be up and running by the first day of school in the fall. Dr. Goldsmith expressed her thanks to Dr. East for working together with West Hills on the partnership and for being a great leader in the tablet initiative. President McKean thanked Dr. East for his work.

B. Resolution – Trustee Absence – The resolution in the matter of trustee absence from Board meeting was adopted on a motion by Trustee Levinson,

seconded by Trustee Cantu, and carried on the following votes: Ayes: 5 (McKean, Minnite, Levinson, Ivans, Cantu); Noes: 0; Absent: 1 (Oxborrow); Abstain: 1 (Falter).

5. Educational Services

A. Vice Chancellor's Report – Dr. Stu Van Horn, Vice Chancellor of Educational Services and Workforce Development, reported on the progress of the Closing the Gap project. He discussed high school report data, English placement, and an increase in completions. Dr. Van Horn reported that the legislation for the Baccalaureate Degree Task Force was signed by the governor. He also discussed the Apple iPad Initiative and explained that iPads are available for employee purchase and payroll deduction can be utilized. Dr. Van Horn introduced Mr. Robert Pimentel, Director of C6. Mr. Pimentel addressed the Board, stating that he also spends time developing contract education and works with the counties. It is a way to reach out to underserved populations. Mr. Pimentel reported that he is currently working with the Fresno County Employment Development Corporation on the truck driving program. They are assisting in locating qualified applicants for the program. Mr. Pimentel stated that West Hills is trying to develop relationships with employers and being responsive to the needs of the communities.

6. Fiscal Services

A. Fiscal Services Report – Mr. Ken Stoppenbrink, Deputy Chancellor, provided the fiscal services report. He reported that the District is 25% through the fiscal year. General fund 11 revenues are at 24.4% and general fund 11 expenditures are at 27.2%. General fund 12 revenues are at 19.8% and general fund 12 expenditures are at 19.2%.

B. Memorandum of Understanding with Reef-Sunset Unified School District – The memorandum of understanding with Reef-Sunset Unified School District was approved on a motion by Trustee Minnite, seconded by Trustee Cantu, and carried on the following votes: Ayes: 6 (McKean, Minnite, Levinson, Ivans, Cantu, Falter); Noes: 0; Absent: 1 (Oxborrow); Abstain: 0.

7. Personnel Services

A. Human Resources Report – Ms. Becky Cazares, Director of Human Resources, provided an update on the SISC audit, explaining that the purpose was to meet SISC's obligation of preservation of plan funds. The objective was to ensure coverage and payments are only offered to eligible persons. The first phase in December 2013 addressed ineligible dependents and provided for an amnesty period. The second phase in January 2014 addressed documentation for eligible dependents. Follow up notices were mailed in February 2014 and determination notices were mail in March 2014. The deadline for employees to submit requested documentation was March 31, 2014. A preliminary termination list was sent to the District in June 2014 and a final termination list was sent on

September 16, 2014. All dependent benefits for those who did not comply ended on September 30, 2014.

8. Board Reports / Comments / Requests / Announcements

As he was not present during the public comments portion of the agenda, President McKean invited Mr. Ramon Zubiri to address the Board of Trustees at this time.

Mr. Zubiri stated that he is a local resident and has lived here all his life. He served on the local school board for 21 years and the recreation board for 10 years. Mr. Zubiri stated that he feels the college has been going in a really good direction. People speak highly of Lemoore and he has heard good things about the North District Center, Firebaugh. Mr. Zubiri stated that he wants the Board to know that he thinks they are doing a great job. The college is offering programs that everyone needs. He explained that he is retired from an oil company and then went back to work for them as a consultant. A premier area is safety. He stated that he is very pleased with the direction the Board has taken and the community outreach. Mr. Zubiri stated that it's about all of the communities we serve. He feels a sense of community and expressed his thanks for the continuing good work.

Mr. Van Horn commented on safety training and contract training and expressed his desire to meet with Mr. Zubiri to further discuss this topic.

A. Board Reports

Trustee Cantu thanked Dr. David East for attending the meeting and stated that he appreciates the good relationships.

Trustee Minnite expressed his thanks for the reports and study session information. He stated that he is proud of Avenal for working with West Hills, stating that they are in good hands.

Trustee Ivans expressed her thanks to Dr. Carole Goldsmith and everyone else involved in the falcon dedication event. She stated that she enjoyed the study session earlier in the day and particularly enjoyed all of the publicity we have been getting with the West Hills Magazine and recent television ad. Trustee Ivans thanked Dr. East for his patience on the Avenal project. She stated that she is looking forward to the Essential Elements event.

Trustee Falter thanked Dr. East for the partnership and thanked the College Presidents for their continuing good work at the colleges. He expressed his thanks to Dr. Stu Van Horn for his report and the discussion during study session and stated that he is looking forward to the strategic planning process.

Dr. Gornick commented that the topics of discussion during the study session are introduced to the Leadership Retreat Group. The information is all on the table concerning the direction we need to move and it is an inclusive process.

Trustee Falter thanked the Board for their support of he and his family.

Trustee Levinson echoed the comments made by his fellow Board members and stated that he truly believes the study session discussion is key to our focus as there is transition ahead of us. Trustee Levinson expressed his thanks to Dr. East.

President McKean also echoed the comments made by his fellow Board members and thanked Dr. East for his attendance at the Board meeting.

B. Announcement of Next Board Meeting – President McKean announced that the next regular meeting of the Board of Trustees is scheduled for November 18, 2014.

9. Closed Session

The meeting was adjourned to closed session at 12:07 pm.

A. Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)

B. Conference with Labor Negotiator (as per Government Code section 54957.6). Agency negotiators: Chancellor; Deputy Chancellor. Employee organizations: CSEA; CTA

C. Conference with Labor Negotiator (as per Government Code section 54957.6). Agency negotiators: Chancellor; Deputy Chancellor. Employee organizations: CSEA; CTA

10. Adjournment

There being no further business before the Board of Trustees, the meeting was adjourned at 12:13 pm.

Jack Minnite
Clerk of the Board of Trustees