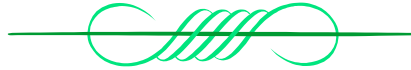




MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD

June 28, 2005



CALL TO ORDER

President McKean called the meeting of the Board of Trustees to order at 3:02 p.m. and led the Board members and audience in the flag salute. The meeting was immediately adjourned to closed session.

Board members present:

Mark McKean
Jack Minnite
Nina Oxborrow
Jeff Levinson
Edna Ivans
Bill Henry
Steve Cantu

Board members absent:

Pedro Jurado, Student Trustee

CLOSED SESSION

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Existing Litigation (as per Government Code Section 54956.9(a)). Names of cases: Wendy Paxton v. West Hills Community College District; West Hills Community College District v. Doucette, et al
- Discussion of land acquisition/disposition of property (as per Government Code Section 54956.8). Property: Coalinga, California; Lemoore, California; Firebaugh, California
- Conference with Labor Negotiators (as per Government Code Section 54957.6). Agency negotiator: Vice Chancellor of Business Services. Employee organizations: CTA; CSEA

OPEN SESSION

The meeting convened to open session at 4:00 p.m.

Administrators present:

Frank Gornick, Chancellor
Ken Stoppenbrink, Interim Vice Chancellor of Business Services
Don Warkentin, Interim President, West Hills College Lemoore
Anthony Tricoli, President, West Hills College Coalinga
Keven Backman, Interim Director of Human Resources
Dave Bolt, Dean of Educational Services, West Hills College Lemoore

Introduction of Guests

There were no guests introduced at this time.

Public Comments

There were no public comments made at this time.

REPORTS FROM ORGANIZATIONS / COLLEGES / DISTRICT OFFICE

Academic Senate Report - Mr. Marlon Hall, Academic Senate President at West Hills College Coalinga, was not present to report at this time.

Mr. David Rengh, Academic Senate President for West Hills College Lemoore, was not present to report at this time.

WHCFA Report - Mr. John Bart, WHCFA President, was not present to report at this time.

CSEA Report - Mr. Tony Garcia, CSEA President, reported that CSEA negotiations have gone to impasse. They have been in touch with the arbitrator and a meeting will be held on July 12th. Mr. Garcia stated that some of the misunderstandings with regard to salary are being addressed. He reported that there has been movement from both sides and he is hopeful that they will come to an agreement soon.

ASB Report - Mr. Pedro Jurado, Student Trustee, was not present to report at this time.

West Hills College Coalinga and North District Center, Firebaugh - Dr. Anthony Tricoli, President, distributed a campus activities report and briefly commented on recent and upcoming events. Dr. Tricoli also commented on the recent retirements and resignations at his campus. He stated that his campus will have a lot of turnover and change this next year. A copy of the Upward Bound calendar was shared with the Board.

West Hills College Lemoore - Mr. Don Warkentin, Interim President, distributed a campus activities report and briefly commented on recent and upcoming events. He

commented on the 5C's summer camp and reported that construction of the soccer fields has begun.

Chancellor's Report – Dr. Frank Gornick, Chancellor, followed up on prior meeting items. He stated that his office has tried to get in touch with the new student trustee, Mr. Pedro Jurado, to arrange a meeting to bring him up to date on what is happening with faculty hiring.

With regard to the Office of Civil Rights (OCR) Compliance Review, Dr. Gornick reported that the Chancellor's Office has sent us the official preliminary findings of the team. We are well within the timeline of responding and the colleges have cooperated in providing the necessary information.

Dr. Gornick reported that the college library fines procedure is on the agenda for consideration. He stated that the Community College League Policy and Procedure Service does not provide any recommendations for a separate policy or procedure for the use of the library by community members. Therefore, as suggested at the last Board meeting, the proposed administrative procedure will apply to both students and citizens of the community and the language in the procedure will be revised to reflect students and citizens.

Dr. Gornick reported that he and Dr. Carole Goldsmith recently met with the Kings County Medical Society. As a result of that visit, a \$20,000 donation has been received from the Foundation for Medical Care of Tulare & Kings Counties, Inc. to aid in the development of Health Career Occupation classes, specifically registered nurses training.

At this time President McKean announced that item PS-19 would be moved up on the agenda because of the numerous individuals that have arrived at the meeting to address the item.

PS-19 Resolution – Elimination of Positions – President McKean allowed comments from the audience with regard to item PS-19. Several parents were in attendance at the meeting and spoke in support of the Event Start Program. They urged the Board not to close down the program and stated that positive things are happenings with their families.

Trustee Levinson made a motion to table the item at this time. Trustee Minnite seconded the motion and it carried unanimously.

President McKean stated to the parents that it is important that they go out and talk to other families about the program and try to get them to participate. Ms. Maricela Mares-Alatorre, Coordinator for the Even Start Program, stated that she thinks that the administrators don't understand

the needs of the farm labor families. She stated that the families dropped out because of the hours of operation and commented that this is a big issue. Trustee Henry requested comments from Ms. Patty Scroggins, Director of the District's Child Development Centers, with regard to this issue. Ms. Scroggins explained that the Even Start Program is housed at Avenal Elementary School and they do not want the program open in the evening. She stated that we don't have as much control as we would like since the building is not our own. Ms. Scroggins stated that the staff has tried numerous times to recruit families but they do not stay in the program. She reported that if an agency is not performing with 30 families in the program consistently, the state can ask for their money back. Ms. Scroggins stated that she has concerns with the Board tabling the resolution and explained that if the action is postponed, the program may have to pay back more than \$100,000. Ms. Scroggins further explained that the layoff resolution is just a preliminary step to demonstrate to the state that we are working on the issue. Trustee Henry questioned what is keeping us from meeting the objectives of the program. Ms. Scroggins stated that the program must serve 30 families. Trustee Ivans questioned how many families are currently participating and Ms. Scroggins responded that current data shows 16 families. She stated that we are only at 51% of the objective. Ms. Mares-Alatorre commented that there needs to be a full investigation of the funding.

Dr. Gornick explained to the audience that action on the layoff resolution is being deferred while we try to find a resolution. Ms. Mares-Alatorre commented that the report to the state is not due until September 30th and she thinks we may be taking preemptive strikes against something that is not warranted. President McKean urged the staff and families to try to get more families to participate. Ms. Scroggins thanked the parents for their efforts. The parents thanked the Board of Trustees.

Mr. Tony Garcia, CSEA President, explained that the comments presented today are not allegations. He reported that he has sent an email to all of the Board members and expressed his hope that they all have read it. Mr. Garcia stated that he wants to make sure they are all aware of the issues before they take action. He again explained that the information is documentation and not allegations. Trustee Cantu commented that if they work together with an open mind and meet the requirements of the grant, that is all that matters. He stated that if the political part is left out we will all be better off. Mr. Garcia stated that it may require some intervention by the Board. He stated that this has not happened and it is the issue they are trying to bring forward. Mr. Garcia stated that he appreciates the fact that the Board will investigate the matter. Trustee Henry questioned Mr. Garcia's involvement with this matter and Mr. Garcia stated that it is a

CSEA issue. He stated that a smart, intelligent person has helped the program succeed.

At this time, Mr. Jeff Johnston of the Valley Insurance Program JPA provided a brief presentation on the VIP JPA and their “Make the Right Move” Campaign.

Mr. Pedro Avila and Ms. Frances Squire provided a presentation on customer service. Mr. Avila explained that Fresno State internship program students were utilized and provided their observations with regard to customer service at four institutions: West Hills College Coalinga, West Hills College Lemoore, College of the Sequoias and Fresno City College. He shared the results with the Board and stated that our colleges did well. Dr. Gornick commented on accreditation and student outcomes. He stated that the customer service results address this item. Dr. Gornick also briefly commented on the Spanish version of the recent direct mail piece, stating that this item also addresses accreditation issues.

CONSENT AGENDA

President McKean announced that the consent agenda reflects a personnel transaction with an incorrect date. The correct resignation date for Ms. Sue Silva should be May 31, 2005.

The following consent agenda items were approved on a motion by Trustee Levinson, seconded by Trustee Minnite, and carried unanimously:

- CA-49 Minutes – The minutes of the May 17, 2005 Board meeting were approved as submitted.
- CA-50 Warrants – The warrants were approved as submitted.
- CA-51 Acceptance of Donation – The donation of books (reference resources and biographies) for the West Hills College Lemoore Library from Mr. Peter Craigmoe was accepted.
- CA-52 Declaration of Surplus Property – The list of property (as attached to the official minutes) was declared as surplus as submitted.
- CA-53 Personnel Transactions – The list of personnel transactions (as attached to the official minutes) was approved as submitted.

CHANCELLOR’S OFFICE

- CO-32 Academic Senate Resolution – The Academic Senate Resolution in the matter of the Alda Diniz Memorial Portuguese Heritage Scholarship was

accepted on a motion by Trustee Oxborrow, seconded by Trustee Levinson, and carried unanimously.

- CO-33** Resolution – Calling a Governing Board Member Election – The Resolution in the Matter of Calling a Governing Board Member Election was adopted on a motion by Trustee Levinson, seconded by Trustee Minnite, and carried unanimously.
- CO-34** Resolution – Authorizing Chancellor to Sign Grant Agreements – The Resolution in the Matter of Authorizing the Chancellor to Legally Sign for District Contractual Grant Agreements, Fiscal Year 2005-2006 was adopted on a motion by Trustee Henry, seconded by Trustee Cantu, and carried unanimously.
- CO-35** Curriculum Committee Action Report – West Hills College Coalinga – Trustee Oxborrow questioned the geography field trips. It was stated that this course has been inactivated at the Coalinga Campus. Dr. Tricoli explained that this is a costly program. The class is offered at the Lemoore Campus. Mr. Dave Bolt commented that 5 or 6 years ago the sections were combined and several students went on the trips. Trustee Minnite stated that it is his understanding that the inactivation of courses was recommended by the accreditation team. Dr. Tricoli stated that this is correct. The course has not been offered as a dual campus offering in quite a while and that is why it is being eliminated. Dr. Tricoli stated that the accreditation team recommended that the courses that we no longer intend to offer be eliminated. Trustee Levinson commented on the definition of terms provided in the report and stated that inactive courses are courses which have been placed on “inactive status” and will not appear in the catalog. These courses may be activated and reinstated in the catalog upon receiving committee approval. Dr. Tricoli reported that the list was approved based on conversations with the Chief Instructional Officers at each college. Brief discussion also took place regarding chemistry classes. It was stated that Coalinga offers the class but not the major.

The Curriculum Committee Action Report for West Hills College Coalinga was approved on a motion by Trustee Ivans, seconded by Trustee Levinson, and carried on the following votes: Ayes – 6; Noes – 1 (Trustee Henry).

Further discussion took place regarding the accreditation team recommendations and Dr. Gornick explained that what we are offering needs to be consistent with what is in catalog. Trustee Oxborrow stated that she wants to have a list of the most current class offerings. Dr.

Gornick stated that the web site will be updated to show these. Mr. Bolt reported that the fall catalog will be available in 15-30 days.

CO-36 Curriculum Committee Action Report – West Hills College Lemoore – The Curriculum Committee Action Report for West Hills College Lemoore was approved on a motion by Trustee Ivans, seconded by Trustee Cantu, and carried unanimously.

CO-37 Administrative Procedure 4045, College Library Fines – On a motion by Trustee Cantu, seconded by Trustee Ivans and carried unanimously, the new Administrative Procedure 4045, College Library Fines was approved with the understanding that “citizens” will be included in the procedure.

CO-38 Board Policy and Administrative Procedure 6317, Conference/Travel Reimbursement – Trustee Oxborrow questioned the American Express Business Travel Account. Ms. Anne Jorgens explained that the travel agents have to agree to the program and they only receive \$10 per transaction.

The revised Board Policy and Administrative Procedure 6317, Conference/Travel Reimbursement were approved on a motion by Trustee Levinson, seconded by Trustee Oxborrow, and carried unanimously.

CO-39 Board Policy and Administrative Procedure 3410, Nondiscrimination – The new Board Policy and Administrative Procedure 3410, Nondiscrimination were approved on a motion by Trustee Minnite, seconded by Trustee Levinson, and carried unanimously.

CO-40 Mission and Vision Statements and Guiding Principals – West Hills College Lemoore – Dr. Frank Gornick commented that as part of the accreditation process, the colleges are reviewing their mission and vision and the Board is a part of the process. Mr. Warkentin explained that one of the recommendations from the accreditation team was that the college take a look at this document for revisions. He reported that early in the fall he will be presenting new student learning outcomes. These changes need to occur so that the accreditation subcommittees can begin their work.

The revised mission and vision statements and guiding principals for West Hills College Lemoore (Section I of West Hills College Lemoore Strategic Plan) were approved on a motion by Trustee Ivans, seconded by Trustee Cantu, and carried unanimously.

Trustee Ivans left the meeting at this time.

- CO-41** Resolution – Support and Coordination, Proposition 50 Application – The Resolution in the Matter of Support and Coordination, Proposition 50 Application was adopted on a motion by Trustee Minnite, seconded by Trustee Oxborrow, and carried unanimously.

FISCAL SERVICES

Trustee Ivans returned to the meeting at this time.

- FS-52** Fiscal Services Report – Mr. Ken Stoppenbrink distributed the budget status report and briefly discussed the status of the budget expenses and revenues. He reported that we are 91.7% through the current fiscal year and the budget looks good. He thanked everyone for watching expenditures and stated that we are in good fiscal shape with our cash flow. Trustee Oxborrow questioned other outgo and Mr. Stoppenbrink responded that he will provide the Board members with the definitions.
- FS-53** District Appropriations Limit – This item was presented for review at this time. Approval will be requested at the July 26, 2005 meeting of the Board of Trustees.
- FS-54** Tentative Budget, 2005-2006 – Mr. Stoppenbrink reported that the state is still working on adjusting the budget. He stated that our apportionment will be based on 4,296 FTES and that we may end up with more which will increase our current ending balance and the 2005-2006 beginning balance. Mr. Stoppenbrink stated that the budget is still a work in progress. Dr. Gornick stated that the Board will need to approve the tentative budget and when we receive modifications from the state it will be revised and brought to the Board again for consideration.
- The tentative budget for fiscal year 2005-2006 was approved on a motion by Trustee Levinson, seconded by Trustee Ivans, and carried unanimously.
- FS-55** Assignment of Interest – On a motion by Trustee Levinson, seconded by Trustee Ivans, and carried unanimously the Board of Trustees approved the assignment of interest in all subcontracts of Mauldin-Dorfmeier Corporation, Inc. to David A. Bush, Inc. for the Initial Building Phase 2B and Child Development Center projects.

FS-56 Child Development Center Resolutions – The following child development center resolutions were adopted on a motion by Trustee Cantu, seconded by Trustee Ivans, and carried unanimously:

- Child and Adult Care Food Program, 2005-2006
- State Preschool, 2005-2006 (Contract no. CPRE-5057-10-6213-00-5)
- General Child Care, 2005-2006 (Contract no. CCTR-5065-10-6213-00-5)

Trustee Ivans requested that Ms. Scroggins provide additional comments with regard to item PS-19. Ms. Scroggins explained that the grant was written two years ago and that this program builds off of others. She stated that the program was started with the intent that we could get the necessary number of families to participate. For two years the staff has tried to make the program successful. Last year 14 families were served. Ms. Scroggins stated that she has the Department of Education report and will provide it for the Board. The report is not favorable and is based on the 2003-2004 fiscal year. Ms. Scroggins stated that she just wanted to take preliminary steps as we could potentially have a \$250,000 bill. Ms. Scroggins explained that she confers with the management staff and the money is handled with the business office. She stated that Ms. Mares-Alatorre has never seen the budget or asked about the expenditures. Trustee Henry commented that someone alleged that three or four staff members were being paid out of the budget who weren't working with the program. Ms. Scroggins responded that this was a misconception of Ms. Mares-Alatorre and assured the Board that everyone paid out of the program is involved in the program in one way or another. She stated that services can also be provided in other places. Ms. Scroggins reported that the program ends June 30. If we continue into the 2005-2006 fiscal year and then decide to eliminate program, the staff costs after that date will still have to be paid.

PERSONNEL SERVICES

PS-15 Resolution – Expiration of Salary Freeze – The Resolution in the Matter of the Expiration of the Salary Freeze for Administrative, Classified Management and Confidential Employees, was adopted on a motion by Trustee Levinson, seconded by Trustee Ivans, and carried unanimously.

PS-16 New Administrative Contracts – The following new administrative contracts were approved on a motion by Trustee Levinson, seconded by Trustee Ivans, and carried unanimously:

- President, West Hills College Lemoore
- Vice Chancellor of Business Services
- Director of Human Resources

PS-17 Revised Salary Schedules – The following revised salary schedules, which reflect a 3% increase, were approved on a motion by Trustee Henry, seconded by Trustee Ivans, and carried unanimously:

- Administrative Salary Schedule
- Classified Management Salary Schedule
- Confidential Salary Schedule

PS-18 Job Description – Mr. Warkentin explained that this position, which will also take care of the management of food services and the bookstore, is necessary as the college move towards accreditation. He stated that it helps the accreditation process if we can show autonomy for these functions. Mr. Warkentin explained that Mr. Vince Montoya would assume these new duties along with his duties as Director of Maintenance & Operations. Trustee Oxborrow questioned if the job titles should be consistent at both colleges. Mr. Stoppenbrink responded in the negative stating that the Coalinga Campus already has a separate bookstore manager and food services director. Trustee Oxborrow requested to see a copy of the organizational chart. Dr. Gornick stated that he will provide this for her. Trustee Minnite questioned if we will see more of these types of changes to show that Lemoore stands alone. Dr. Gornick stated that next month the Board will see a planning calendar being developed by Mr. Avila and the campuses. There will be some adjustments to the organization based on the accreditation recommendations.

The revised job description for the Director of Maintenance & Operations and Auxiliary Services, West Hills College Lemoore was approved on a motion by Trustee Levinson, seconded by Trustee Henry, and carried unanimously.

BOARD REPORTS/COMMENTS/REQUESTS AND ANNOUNCEMENTS

Trustee Cantu expressed his thanks for all the good work Dr. Beverly Smith has done. He stated that she will be greatly missed.

Trustee Ivans stated that she appreciates receiving the minutes from all of the various meetings of the campuses and district.

Trustee Oxborrow stated that she appreciates the dialogue with everyone involved and commented that it helps to understand everything. She congratulated the new hires and stated that there is a lot of work ahead. She thanked everyone for their hard work.

Trustee Minnite expressed his thanks to everyone.

President McKean stated that the group has talked a lot about accreditation. He stated that, although it is important, it is not the only thing. He commented that if we do what is right, everything will fall in line.

On behalf of the administrative, management and confidential employees, Dr. Gornick thanked the Board of Trustees for their action on the resolution regarding the expiration of the salary freeze. He expressed his congratulations to the new hires.

President McKean announced that the next meeting of the Governing Board is scheduled for July 26, 2005.

ADJOURNMENT

There being no further business before the Board of Trustees, the meeting was adjourned at 6:16 p.m.

Nina Oxborrow
Clerk of the Board of Trustees

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Personnel Transactions

1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Babb, David	Biology Instructor	177-Day Contract	Class III Step 7	District	8/12/05	
Backman, Keven	Director of Human Resources District Office	40 hrs/week 12 mo/year	Range III Step 7	District	7/1/05	Replacement for Ken Stoppenbrink
Kerns, Valarie	Financial Aid Assistant I West Hills College Coalinga	40 hrs/week 12 mo/year	Range 33 Step B	District	7/1/05	Replacement for Chris Salazar
Lopez, Jose	Dean of Students West Hills College Lemoore	40 hrs/week 12 mo/year	Range II Step 5	District	7/1/05	Replacement for Don Warkentin
McDowell, Michael	Art Instructor	177-Day Contract	Class IV Step 5	District	8/12/05	Replacement for Ron Mitchell
Ragsdale, Rodney	PE/Health Instructor & Women's Soccer Coach West Hills College Lemoore	199-Day Contract	Class III Step 6	District	7/1/05	One-Year Temporary Assignment Replacement for Fred Mahoney

2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Dates	Additional Information
Cabrera, Zenaida	Custodian San Joaquin Child Dev. Center	15 hrs/week	Range 35 Step A	Grant	7/1/05 – 12/31/05	
Castro, Virginia	Child Development Center Assistant North District Center, Firebaugh	19 hrs/week	Range 23 Step A	Grant	7/1/05 – 12/31/05	
Jensen, Amy	Child Dev. Center Associate Teacher West Hills College Coalinga	19 hrs/week	Range 30 Step A	Grant	7/1/05 – 12/31/05	
Lopez, Nadia	Child Development Center Assistant Cheney State Preschool	19 hrs/week	Range 23 Step A	Grant	7/1/05 – 12/31/05	
Nunn, Kimberly	Child Development Center Teacher West Hills College Coalinga	19 hrs/week	Range 40 Step A	Grant	7/1/05 – 12/31/05	
Rhodes, Diane	Child Development Center Teacher West Hills College Lemoore	19 hrs/week	Range 40 Step A	Grant	7/1/05 – 12/31/05	
Rivera, Monica	Child Development Center Assistant San Joaquin Child Dev. Center	19 hrs/week	Range 23 Step A	Grant	7/1/05 – 12/31/05	
Rodriguez, Irma	Child Development Center Assistant North District Center, Firebaugh	19 hrs/week	Range 23 Step A	Grant	7/1/05 – 12/31/05	
Rossetti, Celina	Child Dev. Center Associate Teacher San Joaquin Child Dev. Center	19 hrs/week	Range 30 Step A	Grant	7/1/05 – 12/31/05	

3. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Bolt, Dave	Dean of Educational Services West Hills College Lemoore Range II, Step 7	Dean of Educational Services West Hills College Lemoore Range II, Step 8	7/1/05	Advancement on salary schedule recommended by Chancellor
Cantu, Rebecca	Senior Secretary, Human Resources District Office Range 40, Step C	Senior Secretary, Human Resources District Office Range 40, Step D	5/20/05 – 8/31/05	Temporary increase in assignment while Paula Hewitt is off on medical leave
Chavarria, April	Senior Employment Readiness Spec. All Youth One 40 hrs/week, 12 mo/year	Senior Employment Readiness Spec. All Youth One 40 hrs/week, 10 mo/year	7/1/05	Reduction in months due to reduced program funding
Clement, Bob	Director of Athletics West Hills College Coalinga Range III, Step 9	Director of Athletics West Hills College Coalinga Range III, Step 10	7/1/05	Advancement on salary schedule recommended by Chancellor
Diniz, Carlos	Associate Dean of Evening College West Hills College Lemoore Range III, Step 5	Associate Dean of Evening College West Hills College Lemoore Range III, Step 6	7/1/05	Advancement on salary schedule recommended by Chancellor
Felix-Mata, Bertha	Associate Dean of Student Learning West Hills College Coalinga Range III, Step 4 (Y-Rated)	Director of Title IV Projects West Hills College Coalinga Range III, Step 4 (Y-Rated)	7/1/05	
Georgatos, Darlene	Director of District Enrollment District Office Range IV, Step 8	Director of District Enrollment District Office Range IV, Step 9	7/1/05	Advancement on salary schedule recommended by Chancellor
Goldsmith, Carole	Dir. of Regional Strategic Planning District Office Range III, Step 9	Dir. of Regional Strategic Planning District Office Range III, Step 10	7/1/05	Advancement on salary schedule recommended by Chancellor
Kincade, Susan	Dean of Learning Resources District Wide Range II, Step 6	Dean of Learning Resources District Wide Range II, Step 7	7/1/05	Advancement on salary schedule recommended by Chancellor
Kozlowski, Michelle	Dir. of Info. Technology Services District Office Range III, Step 5	Dir. of Info. Technology Services District Office Range III, Step 6	7/1/05	Advancement on salary schedule recommended by Chancellor
Montoya, Vince	Director of Maintenance & Operations West Hills College Lemoore Range 25, Step F	Director of M & O and Auxiliary Svcs. West Hills College Lemoore Range III, Step 3	7/1/05	Change in job description
Oxford, Ron	Library/Learning Resource Specialist West Hills College Lemoore Range 28, Step B	Interim District Librarian District Wide Class II, Step 10	7/1/05	Interim Appointment for 1 year
Rodgers, Mary Ann	Case Worker Coalinga One Stop 40 hrs/week, 12 mo/year	Case Worker Coalinga One Stop 40 hrs/week, 10 mo/year	7/1/05	Reduction in months due to reduced program funding
Scroggins, Patty	Dir. of Child Development Centers District Office Range III, Step 4	Dir. of Child Development Centers District Office Range III, Step 5	7/1/05	Advancement on salary schedule recommended by Chancellor

Name	Current Assignment	Change	Effective Date	Additional Information
Stearns, Jill	Director of Financial Aid District Office Range IV, Step 5	Director of Financial Aid District Office Range IV, Step 6	7/1/05	Advancement on salary schedule recommended by Chancellor
Squire, Frances	Director of Marketing District Office Range III, Step 7	Director of Marketing District Office Range III, Step 8	7/1/05	Advancement on salary schedule recommended by Chancellor

4. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date	Additional Information
Anthony, Andrew	Security Guard West Hills College Coalinga	5/25/05	Resignation
Arias, Maria	Child Development Center Assistant North District Center, Firebaugh	5/24/05	Resignation
Bustamate, Pedro	Media Specialist District Wide	5/17/05	Resignation
Corcoran, Terry	Math Instructor West Hills College Coalinga	5/28/05	Retirement
Davis, Cynthia	Director of Health Careers West Hills College Coalinga	6/30/05	Resignation
Fraley Paddock, Suzanne	Child Development Center Associate Teacher West Hills College Lemoore	6/10/05	Resignation
Lopez, Zitali	Child Development Center Assistant San Joaquin Child Development Center	5/13/05	Resignation
Morales III, Frank	Psychiatric Technician Instructor West Hills College Coalinga	5/23/05	Resignation
Scroggins, Carrie	Prog. Dev. Asst., Health Careers Program West Hills College Coalinga	7/22/05	Resignation
Silva, Sue	Student Services Technician West Hills College Lemoore	5/31/05	Resignation
Smith, Beverly	Dean of Student Learning West Hills College Coalinga	7/1/05	Retirement
Valgeirsson, Melissa	English Instructor West Hills College Coalinga	5/27/05	Resignation