West Hills College Coalinga

Computer Information Systems (CIS) AS
Recommended Pathway

Career Pathway: Business and Information Systems

Program Description: The Computer Information Systems Program teaches concepts, procedures and terminology, as well as the skills and applications necessary to operate computers.

Course ID	Coure Title	Units	To-Do List
Semester 1			
BUS-013A*	Word for Windows I	1.5	1) Meet with your Advisor to confirm path & develop your 1st year Abbreviated Educational Plan.
BUS-013B*	Word for Windows II	1.5	2) Apply for financial aid and follow-up with financial aid department.
ENG-001A*	Composition and Reading	3	3) Begin research on four-year schools. Find out minimum transfer GPA, course & major requirements.
NC-200**	College Reading and Writing Preparedness	0	
BUS-020*	Introduction to Business	3	JobSpeaker
STUDEV-001	College Success	3	O*NET
ART-042 or MUS-042	Art Appreciation or Music Appreciation	3	4) Begin research on careers through Job Speaker or O*NET:
Total Semester 1 Units		**15**	
Semester 2			
MATH-025*	Introduction to Statistics	4	1) Meet with your Counselor to discuss your progress & complete your Comprehensive Educational Plan.
NC-202**	Introduction to Statistics Support	0	2) Meet with your Faculty Mentor to discuss program pathway, career options, & finalize class options.
COM-001*	Elements of Speech	3	
CIS-007*	Computer Concepts	3	
STUDEV-002 or STUDEV-020	Career Planning or Ensuring Transfer Success	1	
GEOG-001	Physical Geography	4	
Total Semester 2 Units		**15**	
Semester 3			
BIO-010	Fundamentals of Biology	3	1) Prepare documentation for college application & apply to four-year schools of choice by the deadline.
ECON-001B	Microeconomics	3	2) Begin seeking four-year funding outlets such as scholarships & aid.
BUS-024*	Business Mathematics	3	3) Renew financial aid.
CIS-034*	Introduction to Spreadsheets	3	
CIS-019B*	Database Creation & Management	3	
Total Semester 3 Units		**15**	
Semester 4			
HIST-017A or HIST-017B	History of the United States 1492-1877 or History of the United States 1865-PRESENT	3	1) **Petition to Graduate to receive your degree & commencement ceremony information.**
POLSCI-001	American Government	3	
ES-001	Introduction to Ethnic Studies	3	
PHIL-003	Introduction to Ethics	3	
COM-003*	Argumentation and Debate	3	
Total Semester 4 Units		**15**	
Total Program Units		**60**	

*A grade of "C" or higher required for ENG, MATH, COM and all major courses.

**If placement requires concurrent enrollment in support course.

Computer Information Systems (CIS) AS
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WEST HILLS COLLEGE COALINGA

Career Pathway: Business and Information Systems

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Course ID	Coure Title	Units	To-Do List
Semester 1			
BUS-013A*	Word for Windows I	1.5	1) Meet with your Advisor to confirm path & develop your 1st year Abbreviated Educational Plan.
BUS-013B*	Word for Windows II	1.5	2) Apply for financial aid and follow-up with financial aid department.
ENG-001A*	Composition and Reading	3	
NC-200**	College Reading and Writing Preparedness	0	
	Total Semester 1 Units	**6**	
Semester 2			
BUS-020*	Introduction to Business	3	1) Begin research on four-year schools. Find out minimum transfer GPA, course & major requirements.
STUDEV-001	College Success	3	2) Begin research on careers using JobSpeaker and O*NET
ART-042 or MUS-042	Art Appreciation or Music Appreciation	3	
	Total Semester 2 Units	**9**	
Semester 3			
MATH-025*	Introduction to Statistics	4	1) Renew financial aid.
NC-202**	Introduction to Statistics Support	0	
COM-001*	Elements of Speech	3	
	Total Semester 3 Units	**7**	
Semester 4			
CIS-007*	Computer Concepts	3	1) Meet with your Counselor to discuss your progress & complete your Comprehensive Educational Plan.
STUDEV-002 or STUDEV-020	Career Planning or Ensuring Transfer Success	1	2) Meet with your Faculty Mentor to discuss program pathway, career options, & finalize class options.
GEOG-001	Physical Geography	4	
	Total Semester 4 Units	**8**	
Semester 5			
BIO-010	Fundamentals of Biology	3	1) Renew financial aid.
ECON-001B	Microeconomics	3	
	Total Semester 5 Units	**6**	
Semester 6			
BUS-024*	Business Mathematics	3	1) Prepare documentation for college application & apply to four-year schools of choice by the deadline.
CIS-034*	Introduction to Spreadsheets	3	2) Begin seeking four-year funding outlets such as scholarships & aid.
CIS-019B*	Database Creation & Management	3	
	Total Semester 6 Units	**9**	
Semester 7			
HIST-017A or HIST-017B	History of the United States 1492-1877 or History of the United States 1865-PRESENT	3	1) Renew financial aid.
POLSCI-001	American Government	3	
	Total Semester 7 Units	**6**	
Semester 8			
ES-001	Introduction to Ethnic Studies	3	1) **Petition to Graduate degree & commencement ceremony information.**
PHIL-003	Introduction to Ethics	3	
COM-003*	Argumentation and Debate	3	
	Total Semester 8 Units	**9**	
	Total Program Units	**60**	

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